



2017

Greetings!

Thank you for your interest in Racine Montessori School. I hope that the enclosed brochure will answer some of your questions about our programs, and please visit our website, www.racinemontessori.com. I'd like to invite you to observe our school while the classes are in session, too, so that you will have a better understanding of our unique approach to education. To arrange for an observation time, or if you have questions, please call me at 637-7892 any time between 8:00 and 4:00.

To apply for enrollment in our Montessori program, please complete the enclosed application forms and return them to us with the registration fee. Your child will either be placed in a class or put on a waiting list. We register our current family members in March of each year, then draw upon the names from our waiting list to fill any classroom vacancies. Feel free to call me at any time to find out the status of our waiting list and/or classes.

Enclosed you will also find the tuition information for the upcoming school year. Tuition rates are reduced by 5% when there are two or more children from the same family attending Racine Montessori School. Financial assistance may be available.

I am looking forward to meeting with you!

Sincerely,

Rita C. Lewis
Administrator

Enclosures

THE RACINE MONTESSORI SCHOOL

The academic year generally begins the first of September and runs through the end of May or early June, with all classes meeting five days per week. The entry of new children is staggered to allow the teachers a greater chance of working on a one-on-one basis with them in the beginning. Information will be sent to you to inform you of your child's actual start date.

Racine Montessori School admits children of any race, creed or national origin beginning at age 2 ½. Acceptance of children is on an individual basis. Consideration is given to available space and programs. Children must be completely toilet trained and must participate in a teacher/child orientation before beginning the Montessori class. Parent(s) must also attend a mandatory new parent orientation before the child begins school.

Tuition will be billed over twelve months, beginning in June. A late payment fee of \$25 per month will be imposed on tuition payments that are not made within the month of billing. Checks returned by the bank for any reason will incur a \$25 bookkeeping/banking fee. Children are admitted for the full academic year. Tuition rates are not adjusted for illness, absence, holidays or withdrawals.

Before and after school child care is available for the children enrolled at Racine Montessori School on a first-come, first-served basis, giving preference to children of working parents. RMS Childcare Program rate is \$5.00 per hour and \$6.00 per hour for drop-in rate (10 hours and less per week).

In order to keep our tuition fees as low as possible, we count on our families to participate in the various fundraising opportunities that will be presented throughout the school year.

It is essential that your child's teacher be aware of any special physical or emotional conditions of your child. Please be prompt in returning enrollment forms and include information about allergies, special diet, behavior and/or learning problems or family circumstances that may affect your child's behavior or attitude.

Students are accepted into RMS school regardless of sex, race, ethnic background or religious preferences.

We are very pleased that you have considered Racine Montessori School!

RACINE MONTESSORI
2017-2018
TUITION AND CCP FEE INFORMATION

**Tuition will be billed over twelve months, beginning in June for the current year enrolled,
and payments made through our direct deposit ACH program.**

Tuition rates are reduced by **5%** when there are two or more children from the same family attending Racine Montessori School

<u>LEVEL</u>	<u>TIME</u>	<u>ANNUAL</u>	<u>MONTHLY</u>
Primary	8:30-11:30	\$4800.00	\$400.00
Ext Day	8:30-2:30	\$5850.00	\$487.00
Lower EL	8:30-3:30	\$6216.00	\$517.50
Upper EL	8:30-3:30	\$6456.00	\$537.50
Adolescent	8:30-3:30	\$6588.00	\$548.50

CHILD CARE PROGRAM FEES

RMS Child Care Rate \$5.00
(More than 10 hours per week)

Drop-in Rate \$6.00
(10 hours and under per week)

*** IMMUNIZATION RECORDS for Current School Year Enrolled
ARE DUE THE FIRST WEEK OF SCHOOL OR EARLIER**

Required for:

- *All new students
- *Current students entering Extended Day
- *Updated immunization records for students entering 6th grade (tdap booster)
 - *Updates for students at any class level
 - *Personal Conviction or other waived circumstances,
parents must complete a form for each year.

For your convenience, you may access your child's immunization records at Wisconsin Immunization Registry site, <http://www.dhs.wisconsin.gov/immunization/WIR.htm> and go to the Public Immunization Record Access to find a copy of your child's records.

To COMPLETE an immunization form, copy and paste this address into your browser: <http://www.dhs.wisconsin.gov/forms/F0/F04020L.pdf> and open the related site to complete and print the information you have entered.

MEMBERS OF HOUSEHOLD, IN ADDITION TO PARENTS AND CHILD

Child lives with

Names	Birth date	Relationship
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<u>Name of other schools attended</u>	<u>Age when attended</u>
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HEALTH RECORD

Please list ALL allergies and/or other medical problems / chronic or serious childhood illnesses, current health issues that we should be aware of:

In the space below, please describe your child:

Is English the primary language spoken at home? _____ If no, what language? _____

PRIMARY & EXTENDED DAY STUDENTS

Please note: Your child must be toilet trained in order to participate in any of our programs

Does your child require an afternoon nap? Yes ____ No ____

Has your child had organized group experience (i.e. nursery school, day care, Sunday School)?

Yes ____ No ____

How often does your child have an opportunity to play with other children the same age?

Often ____ Seldom ____ Never ____

Does your child enjoy playing alone or is he/she happiest playing with other children?

Does your child have any particular fears?

Is your child cared for during a portion of each school day by someone other than parents?

Care provider name: _____ phone _____